

PLAINFIELD PUBLIC SCHOOLS  
**CONFIDENTIALITY OF RECORDS  
AND  
PROTECTION OF CHILDREN'S RIGHTS**

The Plainfield Board of Education recognizes its responsibility to assure the confidentiality of records and the protection of children's rights. As governed by federal legislation, it is the policy of the Plainfield Public Schools to standardize the maintenance and disclosure of individual educational records while safeguarding the privacy rights of parents and/or students. The district will abide by the Family Educational Rights and Privacy Act of 1974 (FERPA) as well as other state and federal laws pertaining to access, confidentiality, and amendment of student' education records and other personally identifiable information that is collected, used, and maintained by the school district.

It is the responsibility of the administration of Plainfield Public Schools to develop and implement administrative procedures that will maintain compliance with the law. These procedures shall be reviewed annually by the administration to insure full implementation.

Revised: 6/29/11